



Jay Community Center

Indoor Rummage Sale

Vendor Registration

What: Support the Jay Community Center's Annual Campaign by taking advantage of indoor rummage space during the Tractor & Engine Show	When: August 29, 30, 31 and September 1 8:00 AM – 7:00 PM
Where: The Rummage sale will be held inside the Jay Community Center's air conditioned 36,000 sqft facility.	Cost: 4 Day Pass - \$50 / 8'x10' space Daily Fee - \$15 / Day / 8'x 10' space Mail Registration or Pay by Card over the Phone

Vendor Information:

Full Name _____ Email _____

Mailing Address _____ City _____ State _____ Zip Code _____

Cell Phone _____

Best Way To Contact you (circle one): Call Text Email

Type of Items (circle all that apply):

Clothes Accessories Baby Toys Décor Kitchen Linens

Furniture Beauty Electronics Appliances Lawn Care Outdoor

Antiques Crafts Other _____

Exhibitor Requests:

Booth Size	Daily Rate	4 Day Pass	Need More Room? Contact JCC for your special requests
Regular 8'x10'	\$15	\$50	***Two chairs will be provided at each booth. Vendors are responsible for bringing their own tables. JCC will have a testing station for electrical items.***
Double 16'x20'	\$30	\$100	

Special Requests:

Payment Info:

Please mail your check or credit card info to reserve your space. Space will not be reserved until payment in full is received.

Name as it Appears on Card: _____ Address: _____

Zip Code _____ Credit Card Number: _____ Expiration: _____ 3 Digit Code: _____



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Terms & Conditions:

1. **Setup / Break Down:** Show will open daily at 8 am and close at 7 pm. Exhibitors may set up 6 am to 8 am and from 7pm to 8 pm. Vendors are responsible for their selling spaces.
2. **Staffing:** Vendor Booths MUST be manned
3. **Vendor Responsibility:** Vendor will be fully responsible for any loss or damage their property including fire and/or theft. Vendors are responsible for any damage which may be incurred to the facilities as a result of or in connection with its operation. Each vendor is responsible for the conduct of the representatives operating the booths and activities must not detract from the image or welfare of the Jay Community Center
4. **Exhibitor Spaces:** Exhibitor spaces will be assigned by JCC staff. If you have special requests, please include your request with your application. Spaces are on a first come, first serve basis. Vendors must ensure that none of their booth extends beyond the space they have booked.
5. **Acceptance:** The Jay Community Center reserves the right to decline any application if it deems such action to be in the best interest of JCC
6. **Payment:** All payments are non-refundable for the requested space and is due with the submission of this agreement.
7. **Electricity:** JCC will have an area for patrons to test electronics. JCC will not provide additional outlets, extension cords etc...
8. **Tables and Chairs:** Vendors are required to furnish all booth needs except for the two chairs provided by JCC.
9. **Outdoor Vendors:** Outdoor space can be accepted on a limited basis. Outdoor areas will be reserved for vendors that have equipment that may contain oil and/gas.
10. **Motorized Products:** No motorized products or excessively heavy items that could damage the floors can be located indoors. Vendors are to utilize the parking lot for the testing of any motorized items.
11. **Indemnification:** Vendors agrees to indemnify and hold harmless the Jay Community Center from and against any loss, expense, claims, damages, causes of action, injuries, suits or damages, suits to person or property, including attorney's fees, arising out of or related to the operation of the Jay Community Centers Indoor Rummage Sale.
12. **Hold Harmless:** By Participating in the Jay Community Center Indoor Rummage Sale, I agree to hold harmless & release the center, directors, officials, & volunteers from any & all liability related to this event JCC reserves the right to use photographs for any promotional material.

Name (printed) Vendor Signature Date

Office Use Only: Fee Paid (Y/N) Amount: _____ Date: _____ Check No. or Cash: _____

Employee: _____ Receipt #: _____